



State of California—Health and Human Services Agency  
**Department of Health Services**



**ARNOLD SCHWARZENEGGER**  
Governor

### **Instructions for Applying for a California Clinical Laboratory Registration**

If you are applying for a CLIA Certificate of Waiver or Certificate for Provider Performed Microscopy Procedures (PPMP), you must also apply for a California Clinical Laboratory Registration.

If you are applying for a CLIA Certificate of Compliance or a Certificate of Accreditation for the performance of moderate or high complexity testing, you must apply for a California clinical laboratory license, not a state registration. See separate instructions for applying for state licensure.

### **California Clinical Laboratory Registration Fees and Required Documents:**

- **Registration fees**  
**Certificate of Waiver : \$59**  
**Provider Performed Microscopy Procedures: \$88**  
Payable to the State of California Department of Health Services. Submit with application  
Registration fee is non-refundable and is subject to change with each fiscal year
- Federal CLIA program will bill you separately for the CLIA certification fees

### **State forms to complete:**

- **LAB 155**—Clinical Laboratory Registration Application (Include the medical license number of the director and list the names and addresses of all partners for a partnership, or members of the board of directors/trustees for a corporation. Use additional paper if necessary.)
- **LAB 116**- Laboratory Personnel Report (for PPMP only).

### **Federal forms to complete:**

- **CMS 116** – CLIA application, unless already certified by CMS.

**Original signatures must be on all forms where signatures are required. Incomplete applications will be returned to the applicant.**

**Note:** A laboratory director may direct no more than three (3) laboratories in any combination of waived and PPMP. (Title 17, California Code of Regulations Section 1050 (c) (8).)

State LAB forms can be downloaded from <http://www.dhs.ca.gov/publications/forms/labs.htm>.  
Federal forms (CMS 116) can be downloaded from <http://www.cms.hhs.gov/forms/>.

**Submit fee and all required documents to LFS at:**

**DHS- Laboratory Field Services Branch  
Facility Registration  
850 Marina Bay Parkway, Bldg P, 1<sup>st</sup> Floor  
Richmond, CA 94804-6403**